

# THE SCENE PROJECT 2025

## TERMS AND CONDITIONS FOR PARTICIPATING SCHOOLS

By registering for the The Scene Project 2025 your school agrees to the following:

1. To complete Outcome Day preference by 20 January 2025.
2. To complete your Workshop date preference by 12 February 2025
3. Pay full payment of registration fees by 27 March 2025. Workshops and Outcome Day participation may be restricted without complete payments.
4. If you need to withdraw from the project the following timings and fees apply:
  - a. Withdrawal before 26 February 2025 – no charge
  - b. Withdrawal between 27 February and 14 April - \$200+GST cancellation fee
  - c. Withdrawal after 15 April 2025 – Full registration fee (based upon locality) will be charged as we will not be able to replace your school this late.
5. Workshop changes: changes to workshop date or time are to be requested at least 7 business days prior to the scheduled workshop by emailing [education@queenslandtheatre.com.au](mailto:education@queenslandtheatre.com.au) with school name and 'workshop date change request' in the title.
  - a. Workshops rescheduled or cancelled with less than 7 days notice attract a \$60 administration fee
  - b. Workshops cancelled with less than 48 hours notice will either forfeit their workshop or be required to pay a \$260+GST cancellation fee to align with our obligations to Artists.
6. To follow the technical parameters for Outcome Days outlined in the Welcome Pack and Script.
7. To ensure your students performance adheres to time restrictions and students are briefed on their technical time available on the day.
8. To ensure your schools Outcome Day performance is appropriate for participants aged 12-18
9. To maintain duty of care for your students, including behaviour management in workshops and on Outcome Days.
10. To not photograph or video students from other schools
11. To submit all consent and release forms for your students before your Outcome Day
12. To communicate to Queensland Theatre any concerns or feedback about our staff, artists or facilitators to ensure we maintain quality and child safety.
13. To follow reasonable directives by Queensland Theatre or Venue staff at Outcome Days to ensure the safety of staff and students.

The Queensland Theatre team are committed to providing a quality experience that maintains child safety standards and best practice in youth arts and arts in education. We are here to support you and your students throughout the project. We understand the dynamic and sometimes challenging nature of a school environment and want to support you to get the best outcomes from this program. Wherever possible we will accommodate changes and offer guidance on how to engage in the program, however with over 130 QLD schools participating in the program there are limitations. If ever in doubt please don't hesitate to reach out to the team.